**Agenda: Requirements Analysis Meeting**

**Location:** CSB 02/033 10.30-12pm

**Moderator:** Colette Casey

**Scribe:** tbc ?

**Aim:** As far as possible, complete a standardised, signed-off draft of ‘Requirements Analysis’ section of our Report (15 marks).

**Proposed Outcomes:**

1. Produce document of Use Case Descriptions (that could be polished to hand in)
2. UML Use Case Diagram
3. Rules of Game (Tim)

**Order of Business:**

1. Tim (if ready!) to present rules of game and earlier diagram of fields (10 mins)
2. Agree Use Case descriptions template (5mins)
3. Document Use Case Descriptions in a Master Word Document: (45mins)
   1. Each person presents their Use Cases (roughly 10 mins per person)
   2. In Master document, standardise, agree, sign off on names etc.
   3. Refer to rules above to ensure ‘Consistency’ and coverage of different **requirements/relationships**
4. From Master Document above, draw up a UML Use Case Diagram (30mins)
5. If time, quick look at virtual board and steps needed to complete it in light of above.